



## The District of Nipissing Social Services Administration Board is hiring!

### BULLETIN NO. H2022-13 Custodian Casual/On-Call (North Bay)

Do you aspire to have a fulfilling career working in the public sector with a locally respected organization? Do you have custodial and general maintenance experience? Are you able to communicate effectively with tact and diplomacy while working independently or within a team environment? At the District of Nipissing Social Services Administration Board (DNSSAB) we are looking for a casual/on-call Building Custodian to relieve the Building Custodians in North Bay while on vacation or sick to add to our exceptional Nipissing District Housing Corporation (NDHC) – Housing Operations team.

The Building Custodian (Casual Worker) position in North Bay is on a call-in basis and is responsible for performing all assigned janitorial duties and general maintenance as required to maintain the interior and exterior of Housing Operations properties, and other assigned work at family units throughout the District of Nipissing. The Building Custodian is part of a dynamic Housing Operations team that work together to ensure our housing complexes in the area are maintained in accordance with established standards, policies, and procedures. The DNSSAB offers a competitive salary at \$22.14 per hour, a team oriented work environment, encourages work-life balance with the right to disconnect, and is committed to ongoing development.

#### Qualifications:

- Secondary school diploma;
- Two years' experience in building maintenance;
- Ability to work flexible hours, independently and as part of a team;
- Mould Remediation would be an asset;
- WHMIS Certification and CPR/First Aid Certification;
- Knowledge of Residential Tenancies Act, Occupational Health & Safety practices, applicable Building Code requirements and Fire Codes;
- Knowledge of building maintenance, electrical & plumbing systems, operation and maintenance of various tools and equipment;
- Ability to perform a broad range of maintenance repairs, operate equipment and use products in a safe manner;
- Interpersonal and communication skills required with ability to relate to others in a tactful and professional manner;
- Ability to work in a stressful, fast-paced environment and recognize emergency situations while maintaining composure, compassion and understanding during challenging situations;
- Valid Ontario Driver's License required and access to a reliable vehicle.

**Must be legally eligible to work in Canada. Criminal Reference Check within three (3) months is a requirement. The successful candidate will be required to complete a Physical Demands Test.**

Applicants must submit a current resume with a cover letter to the Human Resources Department by **email** indicating how their qualifications meet the requirements specified in the bulletin. Please ensure to indicate the bulletin number and position title for the specified posting you are applying for.

Applications for the above position will be accepted **by email** at [jobs@dnssab.ca](mailto:jobs@dnssab.ca) up to **4:30PM, Tuesday June 21<sup>st</sup>, 2022.**

DNSSAB is an equal opportunity employer. In accordance with DNSSAB's Accessibility Policy, accommodations will be provided in all parts of the hiring process. Applicants are encouraged to make their needs known to Human Resources in advance.

**We thank all applicants for their interest. An acknowledgement will be sent only to those candidates who will be interviewed.**