**APPENDIX E: STAGE II - SCOPE SUBMISSION FORM**

All Proponents must provide a detailed response to the Scope of Work by fully answering each of the questions noted below. *If you deem a question to be not applicable to you, you must explain or outline why it is so.* Please see APPENDIX F: STAGE II – EVALUATION FORM for the evaluation form being used to assess your responses.

1. Please provide a brief history of your firm; include details of your firm's location, purpose, structure, relevant policies (accountability, sustainability, accessibility, and confidentiality), its history of working with paramedic services, and a listing of the experience and qualification of each Personnel associated with this Proposal.

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1. Describe how your firm can ensure that the Consortium meets its current and future needs at a high level.

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1. At a high level, address how you will ensure the required supply of all Medical Disposables that are listed in APPENDIX A: 2021 ESTIMATED USAGE.

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1. Describe how you will guarantee timely delivery for all regular and emergency orders; please outline in detail your external and internal ordering process and logistic practices.

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1. Confirm if and how you can certify that all Medical Disposables will meet or exceed all current applicable safety standards.

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1. Confirm if and how you can offer a wide array of equipment, products or services at lower prices and with better value than what they would ordinarily offer to single government entities, hospitals, or paramedic services.

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1. Confirm if and how you can propose all new and current Medical Disposables throughout the term of the contract. Also, describe if you guarantee that all products will be delivered fully operational and if not what is your return policy.

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1. Describe your communication practices, with particular attention to how and who is to be the main contact with the Consortium and any Participating Entities, especially for any change order request and/or dispute resolution measures.

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1. Confirm if you can provide line item pricing for each product (with both a listed and proposed price included that is complete and inclusive (i.e., administrative and delivery cost are to be included in the proposed price), and if it will be honoured throughout the contract term (no annual price increases).

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**Completed by:**

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| **Company and/or Corporate Name** |  | **Authorized Signature** |

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