



Housing Services Notice

Date: December 5, 2018

HSN 2018-11

This applicable legislation/policy is to be implemented effective this date by the housing provider(s) under the following programs:

Please note, if your program is **not checked**, this change is **not applicable** to your project.

- Federal Non-Profit Housing Program
- Federal Section 26/27 Housing Program
- Federal Urban Native Non-Profit Housing Program
- Private Non-Profit Housing Program
- Municipal Non-Profit Housing Program (Pre-1986)
- Local Housing Corporation
- Rent Supplement Programs
- Nipissing District Housing Registry

Subject: Integration of the Co-ordinated Access System

Reference:

- *Housing Services Act, 2011*

Background:

The Housing Services Act, 2011 (HSA) requires that Service Managers (including the DNSSAB) ensure that a Co-ordinated Access System is established in the area to manage the applicants for Rent-Geared-to-Income units within the housing projects listed in the legislation.

In Nipissing District, the DNSSAB had delegated that responsibility to the Nipissing District Housing Registry (NDHR), an organization governed by the housing providers identified by the HSA. The group has also included certain other housing providers and rent supplement landlords who voluntarily chose to participate.

Staff members hired by the NDHR currently run the day to day operations including accepting applications, updating information as required, responding to public inquiries, and providing wait list reports.

Action:

Effective January 1, 2019, the administration and management of the Co-ordinated Access System will be integrated into the DNSSAB Housing Programs department. As such, the NDHR will no longer be responsible for the administration for the Centralized Waiting List.

The DNSSAB would like to thank the board and staff of the NDHR for their years of dedication and service to the community.

The DNSSAB feels that this change is necessary to facilitate the integration of all of the housing programs offered to the community. The DNSSAB foresees that this will also lead to more seamless service to citizens and better compliance with the requirements of the legislation.

At this time, the DNSSAB contact for the integration will be me, Tyler Venable, Supervisor - Housing Programs. Further details regarding the mailing address and the office location of the wait list services are still being finalized and will be communicated once this information becomes available.

If you have any questions or concerns regarding the integration of the Co-ordinated Access System, please contact me.

Tyler Venable 705-474-2151 ext. 3317 tyler.venable@dnssab.ca

If you have any questions or concerns regarding this Housing Services Notice or any other notices, please contact the Housing Programs Administrator assigned to your portfolio.

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Sincerely,

Tyler Venable
Supervisor - Housing Programs, Housing Services
DNSSAB