



BULLETIN NO. D2022-30

Position:	Transitional Support Case Manager
Hours of work:	Monday to Friday, 8:30AM to 4:30PM
Duration:	Permanent
Location:	North Bay
Salary:	\$56,578.26 to \$67,694.75

Duties:

Under the general supervision of the Supervisor of Employment and Client Outcomes, determines initial and on-going client eligibility according to Ontario Works Act & Regulations; develops, implements and monitors an employment case plan in conjunction with each participant; manages an assigned caseload of Ontario Works recipients. The Ontario Works Case Manager Transitional Support will use their knowledge and expertise in the area of mental health and/or addiction to support, coach and guide clients struggling with these barriers.

Qualifications:

- Completion of a diploma or degree in a Social Science field;
- Two years relevant experience working in a position that directly delivers mental health and / or addiction services to adults struggling with these barriers;
- Good working knowledge of the Ontario Works Act & Regulations;
- Experience working with people struggling with mental health and/or addiction related issues;
- Comprehensive knowledge of client-centered mental health and addictions interventions, and practice methods;
- In depth knowledge of community resources, treatment centers, social service networks and organizations;
- Sound knowledge of de-escalation techniques and crisis management;
- Good verbal and written communication skills, motivational skills and conflict resolution skills; excellent customer service skills;
- Able to identify when an external referral is required to address the client's needs
- Proficiency in the use of computers;
- General knowledge of the full range of programs delivered by DNSSAB including: Ontario Works, Child Care and Social Housing;
- Must possess valid Ontario Driver's License and have a vehicle available for use on the job;
- Respect confidentiality.

Applicants must submit a current resume with a cover letter to the Human Resources Department by **email** indicating how his/her qualifications meet the requirements specified in the bulletin. Please ensure to indicate the bulletin number and position title for the specified posting you are applying for.

Applications for the above position will be accepted **by email** at jobs@dnssab.ca up to **4:30PM, Tuesday, May 31st, 2022.**

DNSSAB is an equal opportunity employer. In accordance with DNSSAB's Accessibility Policy, accommodations will be provided in all parts of the hiring process. Applicants are encouraged to make their needs known to Human Resources in advance. We thank all applicants for their interest. An acknowledgement will be sent only to those candidates who will be interviewed.