



DNSSAB IS HIRING!

Supporting Human Services in Our Community

The DNSSAB helps people put an affordable roof over their heads, makes sure ambulances take them to hospital when needed, assists in finding affordable childcare, and is there when a little support can make a world of difference during a difficult time.

BULLETIN NO.: D2026-61

SALARY: \$74,180.06 to \$83,303.11

DURATION: Permanent Non-Union, Flexibility to Work Hybrid

LOCATION: North Bay, ON

POSITION: Coordinated Access Nipissing (CAN) Community Coordinator

Join DNSSAB's Housing Services team as Coordinated Access Nipissing Community Coordinator, contributing to healthy, sustainable communities through responsive, people-centered service. This role leads district-wide, data-informed change initiatives, collaborates with partners, supports Coordinated Access integration, ensures compliance with legislation and standards, and advances coordinated service delivery across the Nipissing region.

Qualifications:

- Successful completion of a University Degree or Diploma in Social Services, Social Planning or Business Administration with experience in quality improvement, change management and community development activities.
- Minimum two (2) years' experience within the homelessness service sector with knowledge of applicable legislation, standards and theories of homelessness and housing.
- Demonstrated experience with Homelessness Management Information Systems (HMIS), preferably the Homeless Individuals and Families Information System (HIFIS), is a strong asset
- Experience in homelessness advocacy and community development would be considered an asset.
- An understanding of both qualitative and quantitative research methods and analysis.
- Proficiency in Excel with advanced spreadsheet skills, MS Word, and PowerPoint; Working knowledge of Zoom, MS SharePoint, and Zoho considered an asset; with excellent interpersonal and written and oral communication skills
- Excellent presentation, organizational, time management, analytical, problem-solving, decision-making skills; and able respond to issues using sound judgment.
- Experience negotiating effective and sustainable community partnerships
- Excellent presentation, organizational, time management, analytical, problem-solving, decision-making skills; and able respond to issues using sound judgment.
- Self-motivated and has a demonstrated ability to set priorities and handle multiple tasks simultaneously. Ability to be flexible to adapt to changing work requirements.
- Ability to work in a stressful, fast-paced and constantly changing environment.
- Demonstrate a high level of attention to detail, accuracy and precision in work processes.
- Excellent time management skills and the ability to work independently as well as in a team
- Comfortable working in non-standardized work environments and outside regular business hours.
- Demonstrate respect for the confidentiality of privileged and sensitive information and/or data
- A valid Ontario Driver's License and a vehicle available for use on the job. Ability to travel throughout the Nipissing District and neighbouring districts for work related purposes.
- Ability to communicate in both official languages is considered an asset.

Full-Time Permanent Employees Enjoy:

- OMERS Pension Plan
- Health, Dental, Vision, Life and Long-term Disability (LTD) Benefits
- Generous Vacation Entitlement
- Paid Sick Days
- Employee Assistance Program
- Wellness Activities
- Annual Staff Development Day
- Long-Service & Retirement Recognition
- Psychologically Safe Workspace
- The Right to Disconnect
- Commitment to Diversity & Inclusion

Must be legally eligible to work in Canada. Police Record Check within three (3) months is a requirement.

This position is for an existing vacancy. Applicants must submit a current resume with a cover letter to the Human Resources Department by email at jobs@dnssab.ca indicating how their qualifications meet the requirements specified in the bulletin. Please ensure to indicate the bulletin number and position title for the specified posting you are applying for. Applications for the above position will be accepted up to 4:30pm, Thursday, October 8, 2026.

DNSSAB is an equal opportunity employer. In accordance with DNSSAB's Accessibility Policy, accommodations will be provided in all parts of the hiring process. We thank all applicants for their interest. An acknowledgement will be sent only to those candidates who will be interviewed. Applicants are encouraged to make their needs known to Human Resources in advance. DNSSAB does not use artificial intelligence or automated decision-making tools at any stage of recruitment.