



## The District of Nipissing Social Services Administration Board is hiring!

### Building Custodian – Permanent Bulletin No. H2022-19

Under the supervision of the Supervisor of Corporate Assets, the building custodian working in North Bay provides support to maintenance staffs to clean and maintain the Golden Age Centre. This includes assisting with performing day-to-day preventative maintenance duties to ensure the preservation of the housing stock including but not limited to, grounds work, cleaning, painting, minor repairs, preparing and emptying housing units for new tenancy, unit inspections, minor construction etc. All assigned work will be performed under the supervision of the Corporate Asset Supervisor in accordance with established standards, policies, procedures and in keeping with the Occupational Health and Safety (mould and asbestos), various Codes (building, fire) and the Residential Tenancies Act.

The DNSSAB offers a salary starting at \$22.14 per hour for 40 hours per week, a team oriented work environment, is committed to ongoing development and encourages work-life balance with the right to disconnect.

#### Qualifications:

- Secondary school diploma;
- Previous related experience in building maintenance;
- WHMIS Certification and CPR/First Aid Certification;
- Knowledge of Occupational Health & Safety practices;
- Knowledge and understanding of applicable Building Code requirements and Fire Codes;
- Ability to assist with a broad range of maintenance repairs; proficiency in the use of tools and operate equipment required to perform the functions of the position in a safe manner;
- Ability to work independently and as part of a team; Ability to troubleshoot and problem solve;
- Ability to respect confidentiality of tenants and staff;
- Good interpersonal and communication skills with the ability to relate to others and deal with diverse client group with tact, diplomacy and in a professional manner;
- Ability to work in a stressful, fast paced environment and recognize emergency situations; ability to maintain composure, compassion and understanding during challenging situations

**\*Must be legally eligible to work in Canada.**

**\*Criminal Record Check within three (3) months is a requirement.**

**\*Proof of COVID-19 Vaccination is required.**

**\*The successful candidate will be required to complete a Physical Demands Test.**

Applicants must submit a current resume with a cover letter to the Human Resources Department by **email** indicating how their qualifications meet the requirements specified in the bulletin. Please ensure to indicate the bulletin number and position title for the specified posting you are applying for.

Applications for the above position will be accepted **by email** at [jobs@dnssab.ca](mailto:jobs@dnssab.ca) up to **4:30PM, Thursday, October 13<sup>th</sup>, 2022.**

**DNSSAB is an equal opportunity employer. In accordance with DNSSAB's Accessibility Policy, accommodations will be provided in all parts of the hiring process. Applicants are encouraged to make their needs known to Human Resources in advance. We thank all applicants for their interest. An acknowledgement will be sent only to those candidates who will be interviewed.**