



DNSSAB IS HIRING!

Supporting Human Services in Our Community

The DNSSAB helps people put an affordable roof over their heads, makes sure ambulances take them to hospital when needed, assists in finding affordable childcare, and is there when a little support can make a world of difference during a difficult time.

BULLETIN NO.: D2025-50
POSITION: Supervisor of Quality & Inclusion Support
Services

SALARY: \$90,248.85 to \$102,566.22
LOCATION: North Bay, ON
DURATION: Permanent Full-Time

The Supervisor of Quality & Inclusion Support Services leads a team with a focus on continuous improvement, providing leadership, coaching, and supervision. By developing and managing effective policies and procedures, the Supervisor ensures excellent client service in compliance with the Children's Services mandate, ministry guidelines and the DNSSAB Strategic Plan. The position liaises with clients, service providers, community partners, school boards, stakeholders, and Ministry representatives to support efficient service delivery and quality programs.

In collaboration with the Director, the Supervisor plans and integrates strategic initiatives for the development of the early learning and licensed child care sector. This role is responsible for the planning; implementation of quality and inclusion supports delivered to early learning and child care sectorial de throughout the Nipissing District.

Qualifications:

- Successful completion of a college diploma or university degree in Early Childhood Education.
- Registered with the College of Early Childhood Education.
- Five years' experience working in the early learning and/or child care sector, including at least two years at the supervisory level.
- Experience with community-based service delivery, coaching, mentoring and consultation.
- Demonstrates comprehensive expertise in community-based programs and their referral processes.
- Experience working in a team-based environment with a visionary approach to quality outcomes and efficient delivery of a broad range of programs and services.
- Excellent knowledge of the Child Care and Early Years Act.
- Excellent oral, written and presentation skills with the ability to adapt communications to different audiences and mediums.
- Highly developed organizational and time management skills to ensure successful client service outcomes.
- Excellent team building, coaching/mentoring, collaboration and lateral leadership skills (i.e. persuasion, listening, cooperation, tact, diplomacy, problem solving, negotiation, internal consulting).
- Demonstrate and foster an innovative, positive and continuous improvement approach to team leadership.
- Engage in both independent and consultative decision-making so as to build consensus and move issues forward.
- Proficiency in desktop applications including working knowledge of Microsoft Office Suite applications (e.g., Word, Excel, Power Point, SharePoint, Lists, Forms, etc.)
- Proven ability to manage conflict and sound judgement to respond in crisis and emergency response situations.
- Demonstrate respect of the confidentiality of privileged and sensitive information and/or data.
- Comfortable working in non-standardized environments and outside regular business hours.
- Demonstrated regular attendance in keeping with the Board's Attendance Management Policy.
- Comfortable working in non-standardized environments and outside regular business hours.
- Ability to travel within the Nipissing District and neighbouring districts as required.
- Valid Ontario Driver's License and a vehicle available for use on the job.
- Bilingualism is considered an asset.

Full-Time Permanent Employees Enjoy:

- OMERS Pension Plan
- Health, Dental, Vision, Life and Long-term Disability (LTD) Benefits
- Generous Vacation Entitlement
- Paid Sick Days
- Employee Assistance Program
- Wellness Activities
- Annual Staff Development Day
- Long-Service & Retirement

Must be legally eligible to work in Canada. Police Record Check within three (3) months is a requirement.

Applications for the above position will **only** be accepted through the **Plum Recruitment** Tool up to **4:30pm, Friday, August 8th, 2025. Please follow this link <https://bit.ly/4od5SoW> to apply now!** You will be required to create a profile and complete an assessment prior to uploading your cover letter and resume. Your profile will allow you to stand out from your fellow applicants for your unique skillset. See how bright your future could be. Come join our team and help make a difference in the lives of the people we serve!

DNSSAB is an equal opportunity employer. In accordance with DNSSAB's Accessibility Policy, accommodations will be provided in all parts of the hiring process. Applicants are encouraged to make their needs known to Human Resources in advance.