

APPLICATION FOR INCLUSION ON QUALIFIED CONTRACTOR LIST

COMPANY NAME:	DATE:
CONTACT:	
ADDRESS:	
PHONE:	FAX:
EMAIL ADDRESS:	
NUMBER OF YEARS IN BUSIN	ESS:
H.S.T. REGISTRATION:	
LICENSE: If you are a licensed	contractor please complete.
LICENSE #	EXPIRY DATE
TYPE OF LICENSE:	
license, Gas Technician Certifica	y Training Policy in place?
	ertificate of Liability and an up-to-date W.S.I.B. Clearance s form. Also NDHC must be listed as additional insured, and rerage
COMPANY:	
POLICY #:	
COVERAGE AMOUNT: \$	
WORKPLACE SAFETY & INSU	RANCE BOARD Acc#:
BANK REFERENCE	
NAME & BRANCH:	
ADDRESS:	
WORK PERFORMANE RECOR and contact person)	(Please supply 2 references with name, address, phone #
NAME:	ADDRESS:
PHONE:	CONTACT:
NAME:	ADDRESS:
PHONE:	CONTACT:
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	Subsidiary of: / Filiale de :

District of Nipissing Social Services Administration Board

PLEASE INDICATE WHICH TOWN YOU ARE WILLING TO WORK

() Flooring

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) Masonry

NORTH BAY() STURGEON FALLS() MATTAWA() FIELD() VERNER()

INDICATE TYPE OF WORK YOUR COMPANY IS WILLING TO PERFORM

General Contracting:

() Painting

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() Insulation/Weather-stripping

) Drywall/Plaster

) Cleaning Services

-) Aluminum Work
-) Site Upgrading
-) Roofing /Sheet Metal
-) Snow Removal
-) Fire Alarm/Safety Inspection
- () Carpentry
- () Heating
- () Electrical
- () Plumbing
- () Landscaping
- () Other: please specify _

HOURLY RATE: \$_____

The Nipissing District Housing Corporation reserves the right to accept or refuse any application.

It is understood that any one or more contractors may be used on a rotating basis.

It is understood that any persons employed by the contractor shall be fully qualified to perform the work required.

It is understood that contractors working to provide services to the Nipissing Dist. Housing Corp. must provide proof of coverage for a minimum of 2 million dollars Liability Insurance.

It is understood that contractors wishing to provide services to the Nipissing Dist. Housing Corp. must provide us with a valid WSIB Clearance Certificate. It is the Contractor's Responsibility to ensure that NDHC has your current WSIB Clearance Certificate on file, before the job is undertaken.

All work completed by the contractor shall conform to Federal, Provincial and Municipal Laws and Regulations. The contractor will obtain any/all appropriate permits and inspection certificates and supply same to the Nipissing District Housing Corporation.

No additional work shall be carried out without receiving prior approval from the Nipissing District Housing Corporation.

The contractor will indemnify and save harmless the Nipissing District Housing Corporation from any claims, demands, losses, costs, damages or actions resulting from substandard workmanship or materials or non-performance of services. The contractor will be responsible for loss or damage of his/her material or equipment and for materials delivered to him/her from any source. Any damages resulting from work on this contract shall be made at the contractor's expense.

The Nipissing District Housing Corporation will notify the contractor by telephone that work is required at a specific location with a description of the scope of work and follow up with a written work, job, contract or purchase order.

Payment for work completed will be made in a timely manner after the contractor has submitted an invoice to the Nipissing District Housing Corporation detailing the itemized costs and the work order number issued for the work.

Your signature below indicates your acceptance of the above terms and serves as your verification that information supplied is accurate.

SIGNATURE : _____

TITLE: