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| logo | **RFP 2022-22: Enhanced Vehicle Tracking and Reporting** |

**APPENDIX B: STAGE I - MANDATORY REQUIREMENTS SUBMISSION FORM**

**Proponent Information**

|  |  |
| --- | --- |
| Proponent’s Company (s): |       |
| Proponent’s Address: |       |
| Proponent’s Contact Person: |       |
| Contact Email |       |
| Contact Phone |       |

**Acknowledgment of Addendums**

|  |  |  |
| --- | --- | --- |
| We acknowledge receipt of |  | addendums; and agree that the addendum/addenda form part of the RFP |

**Proponent's Declaration**

Please initial beside each statement with which you agree. For DNSSAB's purpose, only those Proponents who have accepted (initialed) each statement of the Proponent's Declaration will be considered; failure to agree to any statement will disqualify your Proposal.

|  |  |
| --- | --- |
|       | I/WE have read, reviewed and understand all terms and conditions outlined in this RFP, its Appendices, any applicable Addenda, and DNSSAB’s Purchasing Policy #CORP-01. |
|       | I/WE agree to be bound by the terms and conditions contained in the RFP, its Appendices, any applicable Addenda, and DNSSAB’s Purchasing Policy #CORP-01. |
|       | I/WE agree to provide all goods and/or services outlined in this RFP, its Appendices, and/or any Addendum, including but not limited to the Scope of Work, Pricing and other specifications, within the terms and conditions as defined herein. |
|       | I/WE declare that the Proposal submitted has been made entirely in accordance with the terms and conditions outlined in this RFP, the Appendices, any applicable Addenda, and DNSSAB’s Purchasing Policy #CORP-01. |
|       | I/WE declare that this Proposal is the only Proposal submitted. No other Proposal was submitted under the same or different names or as multiple options within the same Proposal.  |
|       | I/WE declare that any potential and/or actual conflict of interest has been disclosed to DNSSAB. |
|       | I/WE declare that this Proposal was submitted by a Proponent with the capacity to contract (not a minor and of sound mind) |
|       | I/WE declare that this Proposal was submitted by a Proponent (and all Participating Entities) who is not an Opposing Party in a legal action against DNSSAB. |
|       | I/WE declare that this Proposal is made without collusion, connection, knowledge, comparison of figures or arrangement with any other Company, firm or persons making a submission and is in all respects fair and without collusion for fraud. |
|       | I/WE declare that the undersigned is empowered by the Proponent to negotiate all matters with DNSSAB's representatives relative to this Proposal and any future Contract, and the person named below has the authority to submit this Proposal on behalf of the Corporation, Company, Company, or Partnership. |
|       | I/WE declare that no persons associated with the Proposal have initiated communication about this RFP after it was issued and before the Closing Date or before one or more contracts are entered in respect of the Scope of Work, which is its subject, with any member of the DNSSAB Board, DNSSAB Staff, and/or the media. |
|       | I/WE declare that no person associated with the Proposal has been convicted of a criminal offence, including but not limited to fraud or theft. |
|       | I/WE declare that no person associated with the Proposal has been convicted of any quasi-criminal offence pursuant to applicable legislation or regulations including but not limited to the Occupational Health and Safety Act, as amended, where the circumstances of that conviction demonstrate a disregard on the part of the Proponent for the health and safety of its workers, DNSSAB employees, or the general public. |
|       | I/WE declare that no person associated with the Proposal has committed professional misconduct, acts, or omissions that adversely reflect on the commercial integrity of the Proponent. |
|       | I/WE declare that if any future Contract is to be negotiated with DNSSAB regarding the subject matter herein, the negotiations and the Contract shall be governed, construed and enforced under the laws of the Province of Ontario and the federal laws of Canada. |
|       | I/WE, including Non-Resident Proponent, shall comply with all Federal, Provincial (Ontario) and Municipal Laws, Acts, Ordinances, regulations, and By-Laws, which in any way pertain to the Scope of Work outlined in this RFP or to the employee of the Proponent. |
|       | I/We, including Non-Resident Proponents, shall charge applicable HST for Ontario. |
|       | I/WE agree that any and all employees or personnel subject to the provision of the goods and/or services completed by this RFP will be properly trained under the Occupational Health and Safety Act, that every supervisor appointed is a ‘competent person’ as defined in the Act, and all work shall be in compliance with the Act’s regulations. |
|       | I/WE agree to hold DNSSAB safe and harmless from any property damage; or claims by individuals or third parties; including any legal costs incurred by DNSSAB in connection therewith, on a solicitor/client basis, due to defective, damaged or unsuitable goods and/or services. |

**Proposal Requirements**

Please ensure to answer all questions below as either a Yes or No based on your Solution. Please note that if any question has an answer of No, the Proposal may be disqualified.

|  |  |  |
| --- | --- | --- |
| **YES** | **NO** | **I/WE can confirm that the solution proposed:** |
| [ ]  | [ ]  | is proven and tested technology (no demo version) |
| [ ]  | [ ]  | is compatible with any paramedic vehicle approved for use in Ontario |
| [ ]  | [ ]  | meets MOH Central Ambulance Communications Centre (CACC) product satisfaction standards |
| [ ]  | [ ]  | can read and report odometer readings directly from the vehicle's OEM OBDI system |

**Required Documents**

Proponents are required to submit each of the following document(s) with this form. Failure to provide the required documentation will result in disqualification, and your Proposal will receive no further consideration.

|  |  |  |
| --- | --- | --- |
| **YES** | **NO** |  |
| [ ]  | [ ]  | I/WE have submitted a copy of a current Business License (which confirms five or more years of business). |
| [ ]  | [ ]  | I/WE have submitted verification of General Liability (Damage and Liability) Insurance coverage of at least $5 000 000.00. |
| [ ]  | [ ]  | I/WE have submitted a current and valid copy of our Letter of Good Standing (Schedule 1 and/or Schedule 2) from the Workplace Safety and Insurance Board or verification of employer's liability insurance or submission of a letter of Good Standing from WSIB that confirms status as Independent Operator status along with an identification number. |

**Completed by:**

|  |  |  |
| --- | --- | --- |
|       |  |       |
| Company |  | Authorized Signature |

|  |  |  |
| --- | --- | --- |
|       |  |       |
| Name |  | Title |