

## The District of Nipissing Social Services Administration Board is hiring! Maintenance Student (Summer Employment 9 weeks) Bulletin No. H2022-11

Under the supervision of the Supervisor of Corporate Assets, the Maintenance Repair student provides support to maintenance staff in maintaining the housing portfolio, of residential units as well as commercial units within the District of Nipissing. This includes assisting with performing day-to-day preventative maintenance duties to ensure the preservation of the housing stock including but not limited to, assisting with carpentry, electrical, plumbing and minor/major construction projects etc. All assigned work will be performed under the guidance of maintenance staff in accordance with established standards, policies, procedures and in keeping with the Occupational Health and Safety (mold and asbestos), various Codes (building, fire) and the Residential Tenancies Act.

The DNSSAB offers a salary of \$17.00 per hour, 30 hours per week and a team oriented work environment, we encourage work-life balance with the right to disconnect, and are committed to ongoing development.

### Qualifications:

- Secondary school diploma;
- Previous related experience in building maintenance;
- WHMIS Certification and CPR/First Aid Certification;
- Knowledge of Occupational Health & Safety practices;
- Knowledge and understanding of applicable Building Code requirements and Fire Codes;
- Knowledge in carpentry work; masonry work; installation of flooring and baseboards
- Knowledge of basic plumbing, electrical and drywall repairs
- Assist in monthly custodial activities (eg. door closures, fire alarm checks)
- Ensure the yard and park lots are cleaned and well maintained
- Perform daily and weekly cleanup tasks as per checklist
- Maintain your online calendar and work orders on a daily basis
- Excellent organizational skills; with the ability to complete assigned task in an timely manner

Applicants must submit a current resume with a cover letter to the Human Resources Department by **email** indicating how their qualifications meet the requirements specified in the bulletin. Please ensure to indicate the bulletin number and position title for the specified posting you are applying for.

Applications for the above position will be accepted **by email** at [jobs@dnssab.ca](mailto:jobs@dnssab.ca) up to **9:00AM, Monday, May 16<sup>th</sup>, 2022.**

**DNSSAB is an equal opportunity employer. In accordance with DNSSAB's Accessibility Policy, accommodations will be provided in all parts of the hiring process. Applicants are encouraged to make their needs known to Human Resources in advance. We thank all applicants for their interest. An acknowledgement will be sent only to those candidates who will be interviewed.**

\*International students are not eligible participants. International students include anyone who is temporarily in Canada for studies and who is not a Canadian citizen, permanent resident, or person who has been granted refugee status in Canada. Youth awaiting a refugee status ruling, as well as those who hold a temporary visitor visa, youth visa or work visa are ineligible. As the objective of the Canada Summer Jobs program is to support youth entering the Canadian labour market, the temporary nature of an international student's time in Canada does not allow for a long-term connection to the labour market.