



Supporting Human Services in Our Community

The DNSSAB helps people put an affordable roof over their heads, makes sure ambulances take them to hospital when needed, assists in finding affordable childcare, and is there when a little support can make a world of difference during a difficult time.

Homelessness System Analyst Bulletin No. D2022-66

Full Time Permanent	Salary	Location
	\$55,379.23 to \$66,238.70	North Bay (Flexible)

Are you passionate about analysing and using data to make a difference to improve housing and homelessness issues locally? The District of Nipissing Social Services Administration Board (DNSSAB) is looking for a highly skilled Homelessness System Analyst to add to our exceptional Housing Services team. This permanent position offers a flexible work location with opportunities to work from home, with a physical office located in North Bay, and is responsible for providing facilitation and support for the successful delivery of Coordinated Access Nipissing (CAN), the District's By-Name List, and our homelessness prevention programs. This position is responsible for conducting homelessness-related analysis and modelling, and providing recommendations to support decision-making processes related to homelessness program opportunities and solutions.

The DNSSAB offers a competitive salary of \$55,379.23 to \$66,238.70, per annum, enrollment in the OMERS pension plan and health benefits plan, a team oriented work environment, encourages a work-life balance with the right to disconnect, and is committed to ongoing professional development.

Qualifications:

- Completion of a three (3) year College diploma or University Degree in Social Services, Business Administration or related field, with a focus on data collection and analysis and/or analytical research
- Over two (2) years' experience in social services, and/or homelessness program administration, including planning and development is considered an asset;
- Demonstrated proficiency in statistics/data science, including quantitative and qualitative statistical analysis on various types of data, and establishing processes to ensure data quality and integrity;
- Advanced computer skills and data analysis software; Microsoft Office Suite, Excel, SPSS, Crystal Reports, Tableau and HIFIS;
- Familiarization with relational databases, accessing databases to produce meaningful analysis and insights in the underlying data structure;
- Experience in homelessness advocacy and community development, considered an asset;
- Knowledge of applicable legislation, standards and theories of homelessness and housing;
- Demonstrate a high level of attention to detail, accuracy and precision in work processes, with keen observation skills;
- Excellent communication, interpersonal, technological, analytical, presentation and facilitation skills required; ability to communicate in both official languages is considered to be an asset;
- Comfortable working in non-standardized work environments and outside regular business hours;
- Ability to be flexible in order to adapt to changing work requirements;
- Demonstrate respect of the confidentiality of privileged and sensitive information and/or data;
- A valid Ontario Driver's License and a vehicle available for use on the job.

Must be legally eligible to work in Canada. Police Record Check within three (3) months is a requirement. Proof of Vaccination is a requirement.

Applications for the above position will **only** be accepted through the **Plum Recruitment Tool** up to **4:30PM, Tuesday, January 31st, 2023. Please follow this link <https://bit.ly/3N1TGVT> to apply now!** You will be required to create a profile and complete an assessment prior to uploading your cover letter and resume. Your profile will allow you to stand out from your fellow applicants for your unique skillset. See how bright your future could be. Come join our team and help make a difference in the lives of the people we serve!

DNSSAB is an equal opportunity employer. In accordance with DNSSAB's Accessibility Policy, accommodations will be provided in all parts of the hiring process. Applicants are encouraged to make their needs known to Human Resources in advance.

We thank all applicants for their interest. An acknowledgement will be sent only to those candidates who will be interviewed.

Full-Time Permanent Employees Enjoy:

- Paid Time Off
- Health, Dental, & Vision Benefits
- OMERS Pension
- Employee Assistance Program
- Wellness Activities
- Annual Staff Development Day
- Long-Service & Retirement Recognition
- A Psychologically Safe Workspace
- The Right to Disconnect
- Commitment to Diversity & Inclusion

www.dnssab.ca